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MEMORANDUM FOR: AD/OIC

21 August 1953

SUBJECT : Publications Procurement

1. A Table is given below showing the distribution of funds in the publications procurement budget and the consequent work assignments of personnel in the Publications Procurement Section, CIA Library, for FY53. In several categories the sums are estimated. The purpose of this table is to show that the Section does other work beyond purchasing books.

2. TAB A is a report of expenditures in FY52, items procured in FY53, expenditures in FY53 and per cent of FY53 funds, by requesting Office. The "Total Items FY53: [] includes books, military publications and subscriptions, of which the latter involves an obligation of disseminating the issues.

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3. Item "d.", below, is expanded in a supplementary Table (TAB B.) The 22 newspapers delivered to CIA daily under contract cost [] in FY53. The Table shows the titles of the 8 newspapers of which more than 10 copies are bought beyond the requirements of CIA Library reading rooms and clipping service.

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TABLE
BUDGET AND PERSONNEL FOR PUBLICATIONS PROCUREMENT, FY53

<u>Type of Publication</u>	<u>Spent</u>	<u>Personnel</u>
a. Overt Domestic Books	\$	[]
b. Defense Dept. Publications		
c. Overt Domestic Subscriptions		
d. Overt Daily Newspapers		
e. Foreign books, via State		
f. Foreign Subscriptions, via State		
g. []		
h. []		
i. []		
j. Funds not spent (approx.)		

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TOTALS

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Chief, Book Branch, CIA Library

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